



ALABAMA DEPARTMENT OF REVENUE
 MOTOR VEHICLE DIVISION
 P. O. Box 327640 • Montgomery, AL 36132-7640
 titles@revenue.alabama.gov

MVT 4-2
 Rev. 11/14

Non-Dealer Application For Designated Agent
 Sections 32-8-34 and 32-20-22, Code of Alabama 1975 Amended

COMPANY NAME: _____ TELEPHONE: _____

PHYSICAL ADDRESS: _____

MAILING ADDRESS (if different from above): _____

CITY: _____ COUNTY: _____ STATE: _____ ZIP: _____

Qualifier (*qualifiers 3, 4, and 5 may only process title applications and cancellations for manufactured homes*):

- D 1) **Alabama Financial Institution**
 Attach a copy of your company's Title 5, Chapter 19, State Banking License, credit union charter or section 83 occupational license (obtained from your county license issuing official).
- D 2) **Manufactured Home Dealer**
 Attach a copy of your Alabama Manufactured Housing Commission License
- D 3) **Alabama Pawnshop**
 Attach a copy of your Alabama Pawnshop License.
- D 4) **Out of State Financial Institution – Manufactured Homes Only**
 Attach a copy of your company's State business or regulatory license.
- D 5) **Law Firm – Manufactured Homes Only**
 Attach evidence that a principal of the firm is admitted to a State Bar.
- D 6) **Title Agent – Manufactured Homes Only**
 Attach a copy of your certificate of authority issued by the Alabama Department of Insurance.

PRINCIPAL NAME(S)	TITLE	HOME ADDRESS	HOME TELEPHONE
1			
2			
3			
4			

A Corporate Surety Bond in the amount of **\$25,000.00**, payable to the State of Alabama, is required to qualify as a Designated Agent.

(The surety bond is required to be on Department form MVT 4-3.)

The undersigned states under the penalties of perjury that all information contained in this application is true and correct to the best of his/her knowledge and belief:

BY: _____
 SIGNATURE AND TITLE

NOTE: A SEPARATE APPLICATION MUST BE SUBMITTED FOR EACH BRANCH OR LOCATION AND A SEPARATE ACCOUNT NUMBER WILL BE ISSUED. YOU MAY DUPLICATE THIS FORM OR REQUEST ADDITIONAL FORMS FROM THIS DEPARTMENT.

SPACE BELOW FOR DEPARTMENT USE ONLY

Approved this _____ day of _____, _____

 COMMISSIONER OF REVENUE



ALABAMA DEPARTMENT OF REVENUE
MOTOR VEHICLE DIVISION

MVT 4-3 7/2014
Bond Number

P.O. Box 327643 • Montgomery, AL 36132-7643 • dealerlicense@revenue.alabama.gov

Bond of Motor Vehicle Dealer and Designated Agent

KNOW ALL MEN BY THESE PRESENTS, that we _____

City _____, County _____, State _____,

As Principal (hereinafter called Principal), and _____
NAME OF SURETY

_____ of _____, as Surety (hereafter call Surety), are held and firmly bound unto the Commissioner of Revenue of the State of Alabama in the sum of Twenty Five Thousand Dollars (\$25,000.00), for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

The conditions of the foregoing obligation are such that:

WHEREAS, the Principal has been duly licensed as a "Motor Vehicle Dealer" by the Alabama Department of Revenue as provided in Sections 40-12-390 through 40-12-400, *Code of Alabama 1975*, subject to the execution of this bond.

WHEREAS, the Principal has been duly appointed as a "Designated Agent" by the Alabama Department of Revenue as provided in Sections 32-8-34 and 32-20-22, *Code of Alabama 1975*, subject to the execution of this bond.

NOW THEREFORE, in consideration of the Premise:

If the aforementioned Principal shall well and faithfully perform the duties as such "Motor Vehicle Dealer" and "Designated Agent," then this obligation shall be null and void; otherwise, the same shall remain in full force and effect.

It is expressly understood and agreed that neither this obligation nor any liability thereunder shall be released or the validity thereof affected by reason of the adoption by the State of Alabama of any Act in lieu of or amendatory to said laws, but this obligation shall continue in full force and effect with respect to said statutes or any amendments thereto or changes therein which may be adopted before the cancellation of this obligation as herein provided, or before the actual cancellation and surrender of this obligation by the State of Alabama pursuant to any law now existing or hereafter adopted relating thereto.

The Surety on this bond may be released and discharged from any and all liability to the State of Alabama accruing on this bond after the expiration of sixty (60) days from the date upon which said Surety shall have filed with the Alabama Department of Revenue written request to be released and discharged provided; however, such request shall not operate to relieve, release or discharge such Surety from any liability already accrued or which shall accrue before the expiration of said sixty (60) day period.

IN WITNESS WHEREOF, we hereunto set our names and seals on this _____ day of _____, _____.
(postdated bonds not acceptable)

(Surety)

Authorized Representative of Business (Principal) – Typed Name*

(Agent of Surety Company) – Typed Name

Authorized Representative of Business (Principal) – Signature*

(Agent of Surety Company) – Signature***

Authorized Representative of Business (Principal) – Typed Name**

(State of Alabama, Commissioner of Revenue)

Authorized Representative of Business (Principal) – Signature**

(See back for instructions)

Bond Form Instructions

The surety company must complete all bonds on the form prescribed by the Alabama Department of Revenue.

Completion of the Bond:

The bond must include the true legal name of the party for whom the bond is being sought, as follows:

- If an individual ownership, the applicant's name as well as the business name; Example: John Doe, DBA ABC Auto Sales
- If a partnership, the names of all partners and the name of the partnership; Example: John Doe & Jane Doe, DBA ABC Auto Sales
- If a limited liability company, the true legal name of the company; Example: ABC Auto Sales, LLC
- If a corporation, the complete corporate name; Example: ABC Auto Sales, Inc.

The bond must also reflect the following:

- The city, county and state in which the business is located;
- The name of the surety company providing the coverage;
- The date the bond was executed (postdated bonds are not acceptable);

Signature Requirements:

All signatures must be originals.

The bond must include the signatures of the following:

- The signature of the surety company agent;
- The signature of the applicant (individual owner), all partners, all LLC members, or a corporate officer. If anyone other than the executive officer, managing partner or managing member is signing on behalf of a company, the bond must be accompanied by a resolution from the company's board of directors, managing partner or managing member authorizing the signature on behalf of the company.

Type the name of the person(s) signing the form.

Power of Attorney Requirements:

An original power of attorney form indicating that the agent is authorized to execute the bond on behalf of the surety company must accompany the bond.

The power of attorney must have the same date as that on the bond.

All required documents must be mailed to:

Alabama Department of Revenue
Motor Vehicle Division
P.O. Box 327643
Montgomery, AL 36132-7643

dealerlicense@revenue.alabama.gov

Any bond or power of attorney received separately will be returned to sender.

The bond form may not be duplicated. The bond form must be an original. White-outs or alterations are not acceptable. No facsimiles, photocopies, letters or phone calls are acceptable substitutes for the original bond.